



**LANCASTER**  
**CITY COUNCIL**

*Promoting City, Coast & Countryside*

# **COUNCIL MEETING**

**Wednesday, 26 April 2023 - 6.10  
p.m., or at the rise of the  
Extraordinary Council meeting,  
whichever is the later.  
Morecambe Town Hall**

*Lancaster City Council welcomes members of the public to attend meetings. However, space in the public gallery is limited to 30 seats due to Fire Regulations. If you would like to watch the meeting and have access to Microsoft Teams, please click the link [HERE](#) to watch the live stream from 6pm on the date of the meeting. If you wish to register to speak or ask a question at the meeting, please email your name and address and a copy of your speech or question to [democracy@lancaster.gov.uk](mailto:democracy@lancaster.gov.uk) no later than noon on Friday 21st April 2023.*

Mark Davies,  
Chief Executive,  
Town Hall,  
Dalton Square,  
LANCASTER,  
LA1 1PJ



# LANCASTER CITY COUNCIL

*Promoting City, Coast & Countryside*

Sir/Madam,

You are hereby summoned to attend a meeting of the Lancaster City Council to be held in the Town Hall, Morecambe on Wednesday, 26 April 2023 commencing at 6.10 p.m. or at the rise of the Extraordinary Council meeting, whichever is the later. for the following purposes:

1. **APOLOGIES FOR ABSENCE**

2. **MINUTES**

To receive as a correct record the Minutes of the Meeting of the City Council held on 15 March 2023 (previously circulated).

3. **DECLARATIONS OF INTEREST**

To receive declarations by Councillors of interests in respect of items on this Agenda.

Councillors are reminded that, in accordance with the Localism Act 2011, they are required to declare any disclosable pecuniary interests which have not already been declared in the Council's Register of Interests. (It is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting).

Whilst not a legal requirement, in accordance with Council Procedure Rule 9 and in the interests of clarity and transparency, Councillors should declare any disclosable pecuniary interests which they have already declared in the Register, at this point in the meeting.

In accordance with Part B Section 2 of the Code Of Conduct, Councillors are required to declare the existence and nature of any other interests as defined in paragraphs 8(1) or 9(2) of the Code of Conduct.

4. **ITEMS OF URGENT BUSINESS**

5. **ANNOUNCEMENTS**

To receive any announcements which may be submitted by the Mayor or Chief Executive.

6. **QUESTIONS FROM THE PUBLIC UNDER COUNCIL PROCEDURE RULE 11**

To receive questions in accordance with the provisions of Council Procedure Rules 11.1 and 11.3 which require members of the public to give at least 3 days' notice in writing of questions to a Member of Cabinet or Committee Chairman.

7. **PETITIONS AND ADDRESSES**

To receive any petitions and/or addresses from members of the public which have been notified to the Chief Executive in accordance with the Council's Constitution.

8. **LEADER'S REPORT** (Pages 5 - 8)

To receive the Cabinet Leader's report on proceedings since the last meeting of Council.

9. **MAYOR'S ANNUAL REPORT** (Pages 9 - 10)

To receive the annual report of the Mayor.

10. **CABINET ANNUAL REPORT** (Pages 11 - 36)

To receive the Cabinet's Annual Report containing the Business Progress Reports of the Leader and each Cabinet Member in accordance with Part 2, Section 4 of the Council's Constitution [paragraphs 3.1 (j) and 5.1(m)].

The reports of individual Cabinet Members are included in this agenda and will be presented at the meeting.

11. **OVERVIEW AND SCRUTINY ANNUAL REPORT** (Pages 37 - 48)

To receive the Annual Report of Overview and Scrutiny.

12. **AUDIT COMMITTEE ANNUAL REPORT** (Pages 49 - 51)

To receive the Annual Report of the Audit Committee.

**OTHER BUSINESS**

13. **APPOINTMENTS AND CHANGES TO COMMITTEE MEMBERSHIP**

Group Administrators to report any changes to Committee Membership.

14. **QUESTIONS UNDER COUNCIL PROCEDURE RULE 12**

To receive questions in accordance with the provisions of Council Procedure Rules 12.2 and 12.4 which require a Member to give at least 3 working days' notice, in writing, of the question to the Chief Executive.

15. **MINUTES OF CABINET** (Pages 52 - 66)

To receive the Minutes of Meeting of Cabinet held 28 February and 14 March, 2023.

A handwritten signature in black ink, appearing to read 'Mark', with a long horizontal flourish extending to the right.

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Chief Executive

Town Hall,  
Dalton Square,  
LANCASTER,  
LA1 1PJ

Published on 18 April 2023.